



**EARLY PROMOTION REQUEST FORM  
FOR NON-TENURE-TRACK FACULTY**

<b>Name:</b>	<b>Academic Year of Request:</b>
<b>College:</b>	<b>Department:</b>
<b>Rank:</b>	<b>Original Promotion Year:</b>

This form is required to be submitted by all non-tenure-track faculty members who wish to be considered for early promotion.

Please carefully read the Teaching Faculty policy before submitting this form. Select the appropriate choice below, complete the justification section, receive Department Head and Dean support, sign, date, and send a completed copy of the form **along with current CV** to the Office of Faculty Advancement at [facultyaffairs@drexel.edu](mailto:facultyaffairs@drexel.edu) with a cc to Erin McNamara Horvat, Senior Vice Provost, Faculty Advancement ([emh346@drexel.edu](mailto:emh346@drexel.edu)) **no later than October 2.**

**I am requesting EARLY PROMOTION consideration for promotion to:**

\_\_\_\_\_  
Signature of Faculty Member

\_\_\_\_\_  
Date

## Early Promotion Justification

Department Head Name

Support

Do Not Support

Comment:

Dean Name

Support

Do Not Support

Comment: